



## Civil Rights Complaint Form

The United States Attorney's Office (USAO), in coordination with the Civil Rights Division of the United States Department of Justice, is charged with enforcing the federal civil rights laws throughout the District of South Carolina. We therefore welcome information from the public that brings to our attention possible violations of our Nation's civil rights laws. The USAO is primarily a litigating office and not an investigative office. The information you provide on this complaint form may be forwarded to the appropriate law enforcement and/or administrative agency at the discretion of this office.

Person filing complaint:	Person/Entity you are filing complaint about:
_____ Name	_____ Name of Person or Entity
_____ Address	_____ Address
_____ Address (Line 2)	_____ Address (Line 2)
_____ City, State	_____ City, State
_____ Zip	_____ Zip
_____ County	_____ County
_____ Phone	_____ Phone
_____ email:	_____ email:

### Nature of Alleged Civil Rights Violation (please check specific area(s) that apply to your complaint):

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Abortion Clinic Access       | <input type="checkbox"/> Housing Discrimination                      | <input type="checkbox"/> Race/National Origin |
| <input type="checkbox"/> Credit/Lending Opportunities | <input type="checkbox"/> Human Trafficking                           | <input type="checkbox"/> Religious Liberties  |
| <input type="checkbox"/> Disability Rights or Access  | <input type="checkbox"/> Law Enforcement Misconduct                  | <input type="checkbox"/> Voting Rights        |
| <input type="checkbox"/> Educational Opportunities    | <input type="checkbox"/> Military/Veteran Status                     | <input type="checkbox"/> Other: _____         |
| <input type="checkbox"/> Employment Discrimination**  | <input type="checkbox"/> Prisoner or Institutionalized Person Rights |   |
| <input type="checkbox"/> Hate Crime                   |  |   |

\*\*Note: "Employment Discrimination" includes Immigration Related Unfair Employment Practices

**Please clearly describe the violation of the civil rights laws that you would like to bring to our attention. Include as much information as possible, including the date, place, nature of incident, and contact information for any witnesses (please include copies of supporting documentation, but do not send original documents):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

**Do you believe that the violation of civil rights described in this complaint is part of, or results from, a policy, pattern, or practice on the part of the person or entity named above? If so, please describe the policy, pattern, or practice in detail and identify others who you believe were subjected to the same or similar treatment:**

---

---

---

---

**Are you represented by an attorney in this matter?**  Yes  No If yes, please provide name of attorney, address and phone number.

Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_

---

**Have you filed a lawsuit concerning this matter?**  Yes  No If yes, please provide the case name, court in which the case was brought, and the status of the case.

---

---

---

---

**Have you filed a complaint about this matter with any other federal, state, or government agency?**  Yes  No If yes, please list the agency, contact person, phone, and status of the complaint.

---

---

---

---

Although the volume of information we receive from concerned members of the public prevents us from responding to every complaint we receive, be assured that we will carefully consider the information you have provided us to determine whether a violation of the federal civil rights laws may have occurred and, if so, whether the United States Department of Justice through the United States Attorney's Office or another agency has enforcement authority with respect to such a violation. This Office has the discretion to determine if your complaint raises a potential violation of federal civil rights laws that would be within the jurisdiction of this Office to investigate, or should be referred to another agency for investigation.

---

**\*\*\*SUBMITTING A COMPLAINT TO THIS OFFICE HAS NO EFFECT ON ANY STATUTE OF LIMITATIONS THAT MIGHT APPLY TO ANY CLAIM YOU MAY HAVE. BY SUBMITTING THIS COMPLAINT YOU HAVE NOT COMMENCED A LAWSUIT OR OTHER LEGAL PROCEEDING, AND THIS OFFICE HAS NOT INITIATED A SUIT OR PROCEEDING ON YOUR BEHALF. IF YOU BELIEVE YOUR CIVIL RIGHTS HAVE BEEN VIOLATED AND YOU INTEND TO SUE FOR MONEY OR OTHER RELIEF, YOU SHOULD CONTACT A PRIVATE ATTORNEY.**

---

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Mail or Fax your completed complaint form along with any supporting documentation to the following:

**Civil Matter:** Robert Sneed, Civil Rights Coordinator, Civil Division  
**Criminal Matter:** Alyssa Richardson, Civil Rights Coordinator, Criminal Division  
United States Attorney's Office, District of South Carolina, 1441 Main Street, Suite 500, Columbia, SC 29201

(803) 929-3000 (phone)  
(803) 733-5966 (fax)  
USASC.CivilRights@usdoj.gov