Management Control Agreement between Information Technology (IT) Department

and Tribal Agencies

**U PURPOSEU :** This agreement establishes the minimum required oversight by the Tribal agencies which access the FBI Criminal Justice Information Services (CJIS), for both criminal and non-criminal justice purposes, over the IT department which supports the Tribal agencies and provides information technology services (i.e. hardware, software, network, and other IT support functions on behalf of a Tribal agency).

**USCOPE:** U Pursuant to the FBI CJIS Security Policy, it is agreed that with respect to administration of that portion of computer systems and network infrastructure interfacing directly or indirectly with the Department of Justice’s (DOJ) network for the exchange of criminal history/criminal justice information, the Tribal Agency shall have the authority, via managed control, to set, maintain, and enforce:

1. Priorities of services provided by the IT Department which supports the Tribal Agencies
2. Standards for the selection, supervision, and termination of personnel access (logical and/or physical) to Criminal Justice Information (CJI)
3. Policy governing operation of justice systems, computers, access devices, circuits, hubs, routers, firewalls, and any other components, including encryption, that comprise and support a telecommunications network and related criminal justice systems to include but not limited to criminal history record/criminal justice information, insofar as the equipment is used to process or transmit criminal justice systems information guaranteeing the priority, integrity, and availability of service needed by the Tribal agencies
4. Restriction of unauthorized personnel from access (logical and/or physical) or use of equipment accessing CJIS systems through DOJ
5. Compliance with all policies, rules and regulations of the Tribal agencies, DOJ, and FBI CJIS in the operation of all information received and sent

This agreement is in accordance with Section 5.1.1.4 of the FBI CJIS Security Policy, which requires that “…management control of the criminal justice function remains solely with the… Agency” and covers the overall supervision of all of the Tribal Agency’s systems, applications, equipment, systems design, programming, and operational procedures associated with the development, implementation, and maintenance of any Tribal Agency’s system.

This agreement shall become effective upon the date signed by all parties.

**[Insert IT Agency Name] Department Agency Head**

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| *(Signature)* | *(Title)* |
| *(Print Name)* | *(Date)* |

**[Insert Agency Name] Department Agency Head**

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