



Fact Sheet | 24x7 Hit Confirmation Requirements

OVERVIEW

Every agency entering certain records into the National Crime Information Center (NCIC) must be available to provide hit confirmations 24 hours a day, seven days a week (24x7). A “hit confirmation” is when an agency that entered a criminal record about a person or property is contacted by another agency to:

- Confirm the person or property is identical to the person or property specified in the record;
- Confirm the warrant, missing person report, protection order, or theft report is still valid and outstanding; and
- Obtain a decision regarding:
 - a) Extradition of a wanted person when applicable;
 - b) Information regarding the return of the missing person to the appropriate authorities;
 - c) Information regarding the return of stolen property to its rightful owner, or
 - d) Information regarding the terms, conditions, and service of a protection order

HIT CONFIRMATIONS

A hit confirmation must be provided to the agency in contact with the person or property identified in the NCIC record before any official action can be taken based upon NCIC records. This may include arresting a wanted person, detaining a missing person, seizing stolen property, or charging a person with violating a protection order.

- **Urgent – Priority 1:** The hit confirmation must be processed within ten minutes. (e.g. *needed for probable cause*)
- **Routine – Priority 2:** The hit confirmation must be processed within one hour. (e.g. *subject being held on local charges or property recovered without a suspect*)

HIT CONFIRMATION RESPONSES

An agency entering records must specify how they will respond to hit confirmation requests in the Miscellaneous (MIS) field of the NCIC record entry every time a record that requires hit confirmation is entered. Examples include: a 24/7 duty phone number, the contact information for an alternate agency providing 24/7 coverage, or NLETS Administrative Message (AM) to the ORI.

INVESTIGATIVE INTEREST ONLY RECORDS

When an agency receives a record response to an NCIC query containing investigative interest only information, the inquiring agency is not required to notify the investigative interest entering agency(ies). These are records, which typically do not establish probable cause for arrest, or other official action, to be taken solely based upon a hit. Examples of investigative interest files include: Gang, Violent Person, and Supervised Release records.

24x7 COVERAGE BY ANOTHER AGENCY

An agency can elect to enter into an agreement with a third party agency, either Tribal or Non-Tribal (e.g. a local dispatch center) to provide “hit confirmation” coverage. The agreement may provide that third party agency may cover all “hit confirmation” requests or in the alternative only provide coverage outside of regular business hours.

POLICY

Every agency that enters records that require a hit confirmation must have a 24x7 hit confirmation policy and procedures in place. This is to ensure they are adhering to NCIC Operating Manual requirements.

NCIC files require hit confirmations for:

Person Files: Wanted Person, Missing Person, Protection Order, Unidentified Person

Property Files: Article, Gun, Vehicle/Boat, Securities, Vehicle/Boat Parts, and License Plate