

¿Se mudó o cambió la  
dirección?

¿Tiene que cambiar de  
Tribunal de Inmigración?

## ¿SE MUDÓ O CAMBIÓ SU DIRECCIÓN?

Complete el formulario Cambio de Dirección del Inmigrante Indocumentado (Formulario “**Alien’s Change of Address Form/Immigration Court**”, EOIR-33/IC). Entregue copias del documento al **Tribunal de Inmigración y Departamento de Seguridad Nacional**, en el piso 11.

## ¿TIENE USTED QUE CAMBIAR DE TRIBUNAL DE INMIGRACIÓN?

Si tiene usted que mover su caso a otro Tribunal de Inmigración, debe de hacerlo por escrito, presentando un **Pedimento para Cambiar de Jurisdicción** (“**Motion to Change Venue**”) y presentar copia de este documento al Tribunal de Inmigración donde está su y al **Departamento de Seguridad Nacional**.

**El Pedimento para Cambiar de Tribunal o Jurisdicción debe contener la siguiente información:**

- Fecha y hora de la próxima cita para audiencia en el Tribunal de Inmigración.
- Admisión o Negación de las alegaciones contenidas en el formulario **Notificación de Comparecencia** (Formulario **Notice to Appear, I-862**). Este formulario ha sido entregado a usted por el gobierno.
- Proveer el país de expulsión (Ejemplo: Su país natal) o estado, en caso de no querer proveer un país al cual ser

expulsado de los Estados Unidos. Aunque no quiera proveer país alguno para ser expulsado, debe informarle al Tribunal de su decisión.

- Listar las solicitudes y beneficios que va a presentar, de existir algunos.
- Presentar su dirección y teléfonos actualizados.
- Explicar, con el mejor lujo de detalle el porqué desea usted cambiar de Tribunal de Inmigración.
- Incluir documentos y evidencia que pruebe que usted se ha mudado.
- Complete usted el formulario de Cambio de Dirección del Inmigrante Indocumentado, (Formulario "Alien Change of Address Form" EOIR-33/IC)

***TIENE USTED QUE CONTINUAR PRESENTÁNDOSE A SUS AUDIENCIAS, FRENTE AL TRIBUNAL DE INMIGRACIÓN ASIGNADO, Y ESPERAR A QUE EXISTA UNA DECISIÓN SOBRE EL CAMBIO DE TRIBUNAL O JURISDICCIÓN.***

# Alien's Change of Address Form/ Immigration Court

You are required under 8 C.F.R. 1003.15(d)(2) to notify the Immigration Court of any change of address and any change of telephone number within five (5) working days of moving or changing your address or phone number. You will receive notification as to the time, date, and place of hearing or other official correspondence only at the address which you provide.

**Failure to appear at any hearing before an Immigration Judge, when notice of that hearing or other official correspondence was served on you or sent to the address you provided, may result in one or more of the following actions:**

- If you are not already detained, you may be taken into custody by the Department of Homeland Security (DHS) and held for further action; and

If you are in **removal** proceedings:

Your hearing may be held in your absence under Section 240 of the Immigration and Nationality Act (INA), and an order of removal may be entered against you. Furthermore, you may become ineligible for the following forms of relief from removal for a period of 10 years after the date of the entry of the final order:

1. Voluntary Departure as provided for in Section 240B of the INA;
2. Cancellation of Removal as provided for in Section 240A of the INA;
3. Adjustment of Status or Change of Status as provided for in Section(s) 245, 248, or 249 of the INA.

If you are in **deportation** proceedings:

Your hearing may be held in your absence under Section 242B of the Immigration and Nationality Act (INA) (1995), and an order of deportation may be entered against you. Furthermore, you may become ineligible for the following forms of relief from deportation for a period of 5 years after the date of the entry of the final order:

1. Voluntary Departure as provided for in Section 242(b) of the INA (1995);
2. Suspension of Deportation or Voluntary Departure as provided for in Section 244 of the INA (1995);
3. Adjustment of Status or Change of Status as provided for in Section(s) 245, 248, or 249 of the INA (1995).

If you are in **exclusion** proceedings:

Your application for admission to the United States may be considered withdrawn, and your hearing may be held in your absence and an order of exclusion and deportation entered against you.

Name: \_\_\_\_\_ Alien Number: A \_\_\_\_\_

**My OLD address was:**

\_\_\_\_\_  
("In care of" other person, if any)

\_\_\_\_\_  
(Number, Street, Apartment)

\_\_\_\_\_  
(City, State and ZIP Code)

\_\_\_\_\_  
(Country, if other than U.S.)

**My NEW address is:**

\_\_\_\_\_  
("In care of" other person, if any)

\_\_\_\_\_  
(Number, Street, Apartment)

\_\_\_\_\_  
(City, State and ZIP Code)

\_\_\_\_\_  
(Country, if other than U.S.)

\_\_\_\_\_  
(New Telephone Number)



**SIGN HERE →**

X \_\_\_\_\_

Signature

Date

**PROOF OF SERVICE (You Must Complete This)**

I \_\_\_\_\_ mailed or delivered a copy of this Change of Address Form on \_\_\_\_\_ to the  
(Name) (Date)

Office of the Chief Counsel for the DHS (U.S. Immigration and Customs Enforcement-ICE) at \_\_\_\_\_  
(Number and Street, City, State, Zip Code)



**SIGN HERE →**

X \_\_\_\_\_

Signature

## MAILING INSTRUCTIONS

- 1) Copy the completed form and mail or deliver it to the Office of the Chief Counsel DHS-ICE at the address you inserted in the *PROOF OF SERVICE*. The *PROOF OF SERVICE* certifies that you provided a copy of the form to DHS.
- 2) Fold the page at the dotted lines marked "Fold Here" so that the address is visible.  
(*IMPORTANT: Make sure the address section is visible after folds are made.*)
- 3) Secure the folded form by stapling along the open end marked "Fasten Here."
- 4) Place appropriate postage stamp in the area marked "Place Stamp Here."
- 5) Write in your return address in the area marked "PUT YOUR ADDRESS HERE."
- 6) Mail the original form to the Immigration Court whose address is printed below.

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a valid OMB control number. We try to create forms and instructions that are accurate, can be easily understood, and which impose the least possible burden on you to provide us with information. The estimated average time to complete this form is three (3) minutes. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, you can write to the Executive Office for Immigration Review, Office of the General Counsel, 5107 Leesburg Pike, Suite 2600, Falls Church, Virginia 22041.

Fold Here

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**PUT YOUR ADDRESS HERE**

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Place  
Stamp  
Here

**U.S. Department of Justice**

*Immigration Court*

*26 Federal Plaza, 12th Floor, Room 1237*

*New York, NY 10278*

Fold Here

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**Fasten Here**

Your Name: \_\_\_\_\_

Your Address: \_\_\_\_\_  
\_\_\_\_\_

**UNITED STATES DEPARTMENT OF JUSTICE  
EXECUTIVE OFFICE FOR IMMIGRATION REVIEW  
IMMIGRATION COURT**

City and State: \_\_\_\_\_

\_\_\_\_\_  
In the Matters of: )  
\_\_\_\_\_)  
(your name) )  
\_\_\_\_\_)

File No.: A \_\_\_\_\_  
(your alien registration number)

Immigration Judge: \_\_\_\_\_ Next Hearing Date: \_\_\_\_\_

**MOTION TO  
CHANGE VENUE**



*Sample Order*

**United States Department of Justice  
Executive Office for Immigration Review  
Immigration Court**

\_\_\_\_\_  
*[the court's location (city or town) and state]*

In the Matter of: \_\_\_\_\_ Alien Number: \_\_\_\_\_  
[the respondent's name] [the respondent's alien number]

**ORDER OF THE IMMIGRATION JUDGE**

Upon consideration of the respondent's Motion to Change Venue, it is **HEREBY ORDERED** that the motion be  **GRANTED**  **DENIED** because:

- DHS does not oppose the motion.
- The respondent does not oppose the motion.
- A response to the motion has not been filed with the court.
- Good cause has been established for the motion.
- The court agrees with the reasons stated in the opposition to the motion.
- The motion is untimely per \_\_\_\_\_.
- Other:

Deadlines:

- The application(s) for relief must be filed by \_\_\_\_\_.
- The respondent must comply with DHS biometrics instructions by \_\_\_\_\_.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Immigration Judge

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**Certificate of Service**

This document was served by:  Mail  Personal Service

To:  Alien  Alien c/o Custodial Officer  Alien's Atty/Rep  DHS

Date: \_\_\_\_\_ By: Court Staff \_\_\_\_\_



\_\_\_\_\_  
(Name of alien or aliens)

\_\_\_\_\_  
("Alien number" of alien or aliens)

## PROOF OF SERVICE

On \_\_\_\_\_, I, \_\_\_\_\_,  
(date) (printed name of person signing below)

served a copy of this Motion to Change Venue,

and any attached pages to \_\_\_\_\_  
(name of party served)

at the following address: \_\_\_\_\_  
(address of party served)

by \_\_\_\_\_.  
(method of service, for example overnight courier, hand-delivery, first class mail)

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

La información que se facilita no se ofrece con la intención de brindar asesoría legal, ni debe ser interpretada de ningún modo, como tal. La información provista no extiende ni limita la jurisdicción de los Tribunales de Inmigración de acuerdo a lo establecido por regulación y ley. Nada de lo contenido en este paquete informativo o en estos volantes y folletos deberá limitar el poder discrecional de los Jueces de Inmigración para actuar en concordancia con las regulaciones y la ley.