



U.S. DEPARTMENT OF JUSTICE

Equitable Sharing Request Form (DAG-71)

For use by State and Local Law Enforcement Agencies

Deadline for submission of this request is forty-five (45) days following the date of forfeiture.

Asset Information

Asset ID : _____
Asset Description : _____
Seizure Date : _____
Seizure District : _____
Processing District : _____
Processing Agency Case No : _____
Case Type : Adoption Joint

Requesting State or Local Agency

Requesting Agency : _____
NCIC/ORI Number : _____
Address 1 : _____
Address 2 : _____
City : _____
State : _____
Zip Code : _____
Contact Person : _____
Telephone Number : _____
Email Address : _____
Requesting Agency Case No : _____

Request Type

Request Type : Cash/Proceeds Item

Requesting Agency Contribution

How many workhours were expended in the seizure/forfeiture of this asset? : _____

Will sharing be based on pre-determined percentages in a Task Force Agreement that was applicable at the time of seizure/forfeiture? Yes No

If so, please attach the Agreement.

**Detailed Narrative of Contribution to investigation, seizure and forfeiture of referenced asset
(include workhours for this asset and qualitative factors, such as unique or indispensable assistance):**

Late Submission Waiver

Please explain why this form is being submitted more than 45 days past the date of forfeiture.

Certification by State or Local Requesting Agency

I certify that the above information including, but not limited to, the number of workhours and the narrative contributions to the investigation, are true and accurate statements of this agency's activities. I further certify that the funds or property transferred will be used only for permissible law enforcement purposes, all funds received will be accounted for, and their use reported annually in accordance with the Department of Justice policies on Equitable Sharing. Falsified information on this form, failure to expend sharing funds permissibly, or failure to accurately report expenditures could result in the agency's suspension or expulsion from the Equitable Sharing Program.

Name : _____ **Telephone Number :** _____

Title : _____ **Email Address :** _____

Signature

Date

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Equitable Sharing Request Form

General Instructions

- Transfer of federally forfeited property is governed by the Department of Justice Attorney General's Guidelines on Seized and Forfeited Property (Guidelines).
- Requesting **state or local** law enforcement agency (Agency) head or designee must complete the DAG-71.
(**Note:** Incomplete or inaccurate information is the most common cause of delay in processing.)
- A **separate** DAG-71 must be completed for **each** asset requested.
- The **deadline** for submitting the DAG-71 to the federal investigative agency processing the forfeiture (federal agency) is **45 days following the date of forfeiture**. A late waiver request must be included with DAG-71s submitted after the deadline. Acceptance of the late submission is at the discretion of the federal agency.
- When the Agency requests tangible property in lieu of proceeds, the Agency must return costs and the appropriate federal equitable share to the United States. If the Agency is unable to pay the costs and federal share, the property will be liquidated and the proceeds distributed proportionally.

DAG-71

Asset Information

This section will be pre-populated with information related to the asset being requested.

Requesting State or Local Agency

Provide all information requested. **Contact Person** is the person who will have specific information regarding the Agency's contribution to the seizure and forfeiture of the requested asset.

Request Type

You must select either "**Item**" (if requesting the asset) or "**Cash/Proceeds**" (if requesting a percentage of the asset).

Requesting Agency Contribution & Detailed Narrative

This section of the DAG-71 form will be used to evaluate the Agency's contributions to the seizure and forfeiture of the requested asset. Accurately report all workhours contributed to the seizure and forfeiture of the asset, not the entire investigation. The narrative section must include any qualitative factors that serve to support a sharing award. For example, if the Agency contributed unique or indispensable support, the activities must be detailed in the narrative section. If sharing percentages are pre-defined in a task force agreement, the agreement must be included with the submission.

Late Submission Waiver (if applicable)

Indicate specific reasons as to why the DAG-71 is being submitted more than 45 days following the date of forfeiture. Acceptance of late submissions is at the discretion of the federal agency.

Certification by State or Local Requesting Agency

Agency head or his/her designee must certify that the information provided in the above sections is true and accurate.