



# EQUITABLE SHARING WIRE

July 20, 2015

## Equitable Sharing Account Reminders

### Secondary, Cash, and Sub-Accounts Prohibited

As a reminder, the *Guide to Equitable Sharing for State and Local Law Enforcement Agencies* (July 2014 Interim Use of Funds), Section V.B.2.g prohibits the use of equitable sharing funds to purchase stored value cards, operate petty cash, maintain secondary or sub-accounts, or to have access to cash on-hand. Agencies may not use secondary or sub-accounts to pay informants and maintain flash or buy money. The Treasury Equitable Sharing Program has adopted this policy as well.

Agencies that use equitable sharing funds for informant payments, flash or buy money must use appropriated or other funding sources that are subject to the agency's procurement policies. Agencies may reimburse the jurisdiction with equitable sharing funds once all cash payments have been reviewed and approved by the agency head.



### Maintaining and Expending Funds

All equitable sharing funds must be maintained by the entity that manages the agency's appropriated funds and must not be commingled with any other funds. Agencies are required to follow their jurisdiction's approval and procurement policies for all expenditures. This provision prohibits an individual other than the jurisdiction's financial manager from maintaining a checkbook or other financial instruments related to equitable sharing.

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## eShare Portal — DAG-71 Logs No Longer Required

The *Guide to Equitable Sharing for State and Local Law Enforcement Agencies* (April 2009), Section IX.A.1.4 requires agencies to maintain a log of all DAG-71 Sharing Request Forms. This provision was necessary to ensure agencies maintained an account of past and future submissions. With the creation of the eShare Portal, agencies are able to access a complete log of all sharing requests dating back to 2006. Therefore, agencies are no longer required to maintain a log of DAG-71 Sharing Request Forms.

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### Key Contacts

Permissible Use of Funds  
Afmls.aca@usdoj.gov

A-133 Audit Inquiries  
A133sharing@usdoj.gov

### Websites

Department of Justice Equitable Sharing Program  
[www.justice.gov/criminal/afmls/equitable-sharing/](http://www.justice.gov/criminal/afmls/equitable-sharing/)

### Subscription

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### Treasury Executive Office for Asset Forfeiture

[www.treasury.gov/about/organizational-structure/offices/Pages/The-Executive-Office-for-Asset-Forfeiture.aspx](http://www.treasury.gov/about/organizational-structure/offices/Pages/The-Executive-Office-for-Asset-Forfeiture.aspx)