



Washington, D.C. 20530

MEMORANDUM FOR COMPONENT CHIEF INFORMATION OFFICERS

FROM: Joseph F. Klimavicz
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Chief Information Officer

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Date: 2018.06.04
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SUBJECT: Source Code Policy
Policy Memo: 2018-08

Office of Management and Budget (OMB) Memorandum 16-21 (M-16-21) promotes the sharing and re-use of custom-developed code over development of new custom code. Effective immediately, Department of Justice (DOJ) Component Chief Information Officers (CIOs) must:

Action 1: Implement an internal review process before acquiring or developing new custom software code. The process must include:

- a. Strategic analysis to justify the need for new custom code.
- b. Market analysis to determine if a commercial solution is available.
- c. If custom-developed code is still required, a plan to maximize the re-use of existing code and the creation of code that can be safely shared.

Action 2: Ensure DOJ has full ownership and the right to re-use and publish for re-use any custom code developed under a government contract.

Action 3: Inventory all custom code using the DOJ Source Code Inventory system, found here: <https://portal.doj.gov/jmd/ESS/EIA/DOJ-SCIS/SitePages/Home.aspx>.

Action 4: Establish an internal process to release custom-developed code as Open Source Software (OSS). M-16-21 requires agencies to share at least 20% of non-exempted custom code developed in FY17, FY18, and FY19.

Action 5: Submit code-sharing exemptions and rationale for the exemption to the DOJ Source Code Manager, David Landeck. OMB-allowed exemptions for code sharing are as follows: restricted by law, risk to national security, confidentiality or individual privacy, risk to agency mission, or CIO discretion.

Action 6: By June 18, 2018, designate a Component Source Code Manager to work with the DOJ Source Code Manager on these and other related actions. Send the name, email, and phone number of the designee to David Landeck.

For questions regarding this memorandum, please contact David Landeck, OCIO, Service Engineering Staff, at 202-305-3188 or david.landeck@usdoj.gov.