

electronic Intergovernmental Agreement (eIGA) System

*A Program to Automate and
Streamline the IGA Application and Rate
Negotiation Processes*

Who Benefits from eIGA?

The United States Marshals Service (USMS) and OFDT now process all IGAs with state and local detention facility providers through the eIGA system. The Immigration Customs Enforcement (ICE) also utilize the eIGA system. The eIGA system is accessed through OFDT's Detention Services Network (DSNetwork). With the eIGA system, the state and local detention facility providers complete the online application to request an IGA or a rate adjustment if an IGA is currently in place. The application requires that the facility submit their requested rate, complete the JOEI form and other relevant information.

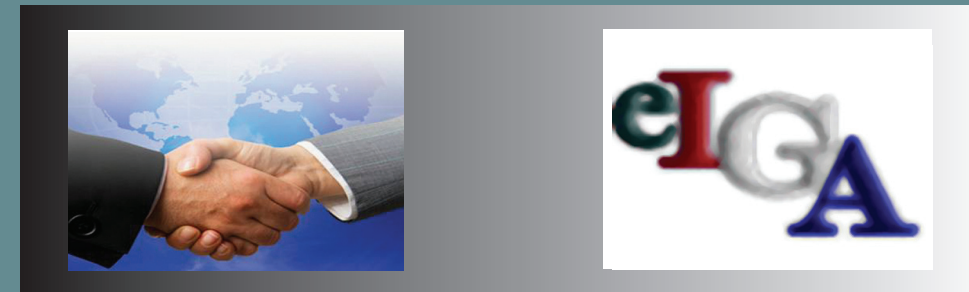
Instructions

For assistance in completing the online eIGA application, please access the eIGA Facility User Handbook at the following website:

https://ows.usdoj.gov/IGA/eIGA_Facility_Guide.pdf

*"Coming together is a beginning, keeping together is progress,
working together is success."*

—Henry Ford



For more information on eIGA please call:

(877) 633-8457 or (202) 305-8790



Office of the Federal Detention Trustee
U.S. Department of Justice
Washington, DC

Introduction

The Office of the Federal Detention Trustee (OFDT) was established as a Department of Justice organization in September 2001 by Congressional directive in response to growing concerns regarding federal detention.

- Congress believed that the size and scope of federal detention demanded a central organization that could direct resources and facilitate the implementation of programmatic changes.
- The OFDT reports directly to the Attorney General and Deputy Attorney General to address Congressional and Office of Management and Budget concerns.

What is eIGA?

On November 18, 2007 the OFDT implemented the web-based eIGA system. The eIGA system streamlines and automates current Intergovernmental Agreement (IGA) detention forms for ease-of-use and timely response. It establishes a baseline for negotiating fixed-rate IGAs. One of the most helpful features of eIGA is that it tracks the IGA life-cycle, from application to award and future assessments.

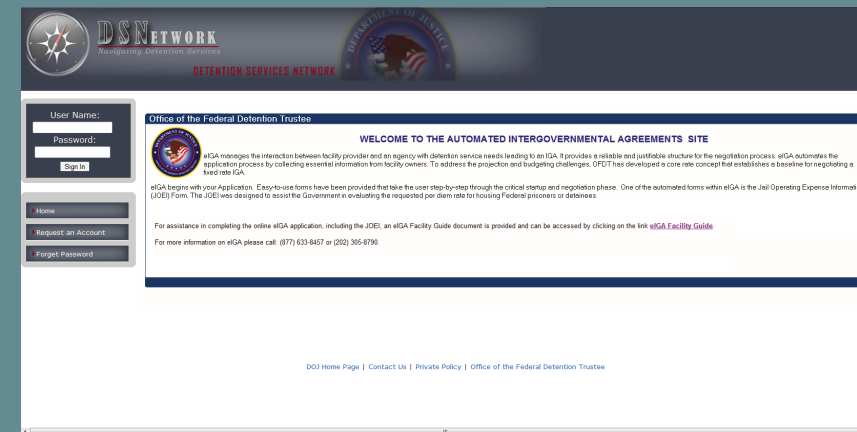
The Need to Automate the IGA

Benefits of eIGA

- Manage the interaction between facility providers and agencies with detention service needs leading to an IGA.
- Provide a reliable and justifiable structure for the per diem rate negotiation process.
- Automate the IGA application process by collecting essential information from facility owners.
- Develop a core rate concept that establishes a baseline for negotiating a fixed rate IGA to address projection and budgeting challenges.

How to Access the eIGA system

The eIGA system is accessed through OFDT's Detention Services Network (DSNetwork). To access the eIGA Welcome Page, direct your web browser to <https://ows.usdoj.gov/iga/>



User-friendly forms have been created to take the user step-by-step through the critical startup and negotiation phase. One of the automated forms within eIGA is the Jail Operating Expense Information (JOEI) form. The JOEI was designed to assist the Government in evaluating the requested per diem rate for housing federal prisoners or detainees.

Who Uses eIGA?

The following entities are the primary users of the eIGA system. They each play crucial roles in the successful completion of an IGA, from application to award:

Detention Facility Provider

Provides the secure custody, safekeeping, housing, subsistence and care of federal detainees in accordance with all state and local laws, standards, regulations, policies, and court orders applicable to the operation of the facility.

Agency Intergovernmental Processing Agent (IPA)

Individual responsible for the evaluation of the applications submitted by the Detention Facility Provider and the negotiations regarding the per diem rate, guard transportation rate, and other specific requirements and terms of the agreement.

Office of the Federal Detention Trustee

Agency responsible for the management and oversight of all actions and functions related to the eIGA system.

