

Section II - Job Availability

Please indicate below the types of positions and series for which you are qualified and will accept referrals. Your personnel office must certify that you are qualified for the positions, series, and grade level you select in addition to positions at the same representative rate and work schedule as the position from which you were separated.

Please indicate if you are available for the following types of employment: (Please check)

Full-time: _____ Part-time: _____ Temporary (3 to 12 months): _____

You are entitled to be considered for positions in the commuting area in which you were separated.

FOR EMPLOYEE: I certify that I am available for the positions, grades and types of employment I have selective above. I understand that if I am offered a position for which I am registered and subsequently decline, or I decline an interview, I will be removed from further RPL consideration for all positions, regardless of location, at or below the grade level of the position I decline. I further understand that any or all of the information contained herein can be made available to prospective employers both within and outside the Department. This information is requested pursuant to 5 CFR 330. I understand that if I fail to permit release of this information, I will not be given consideration for the program.

(employee signature)

(date)

FOR EMPLOYEE'S SERVICING PERSONNEL OFFICER: I certify that the employee is qualified for the types of positions, series, and grades for which registered. I further certify that the information supplied as to employee's current or last appointment and tour of duty is correct. The employee's current status is:

___ Separated by RIF

___ Under Specific Notice
of Separation by RIF

___ In a position targeted for
abolishment within 90 days.

___ Recovered from
Compensable injury

(Personnel Officer signature)

(date)